

# General Terms of Purchasing

of  
Geiger Fertigungstechnologie GmbH,  
Espachweg 1, 91362 Pretzfeld (hereinafter named GEIGER)

## § 1 General – Scope

- (1) These General Terms of Purchasing (hereinafter referred to solely as "Conditions") are applied in the conclusion of contracts with companies, § 310 paragraph 1 BGB (German Civil Code), public corporations or separate estates under public law.  
Terms and conditions of the Customer or third parties shall not be applied, including where the Vendor fails to expressly contradict these in individual cases. Even where the Vendor refers to a correspondence that contains the terms and conditions of the Customer or a third party, or refers to these, this does not constitute agreement with the validity of those terms and conditions. An exception applies with regard to a simple or extended retention of title agreed in the general terms and conditions of the Supplier. Deliveries subject to retention of title with the extension forms detailed above shall be accepted by GEIGER.
- (2) All agreements made between GEIGER and the Supplier for the purpose of implementing the contract are to be laid down in writing. Verbal agreements shall be valid where these are confirmed by the Contractor in writing.
- (3) The General Terms of Purchasing also apply to all future transactions and contracts with the Supplier.

## § 2 Orders & Job Orders

- (1) To the extent that the orders of GEIGER do not expressly contain a commitment period, GEIGER shall be bound to observe a period of one week from the date of the offer. Timely receipt of the declaration of acceptance at GEIGER is definitive. Amendments and supplements to the offers are only binding where confirmed by GEIGER in text form. Text form is provided with transmission via fax or e-mail.
- (2) GEIGER is entitled to terminate the contract at any time with written declaration and statement of reasons if GEIGER is no longer able to use the ordered products in his business operations due to circumstances that have arisen following conclusion of the contract. In this case the Supplier shall be compensated for the partial performance that he has supplied.

## § 3 Pricing

- (1) The price stated in the order is binding and includes, unless otherwise specified, the costs of packaging, insurance, freight, transport and customs and excise to the shipping address or place of use provided by GEIGER (DDP – Delivered Duty Paid as per Incoterms 2010 ) plus the respective statutory rate of VAT.  
If, in exceptional cases, an EXW (Ex Works as per Incoterms 2010) price is agreed, then GEIGER shall only bear the cheapest shipping costs. In any case, the Supplier shall bear all costs until handover to the freight forwarder, including loading.
- (1) The agreed prices are fixed prices. Claims on the basis of additional goods and/or services may only be pursued following prior written agreement and assignment of the additional goods and/or services between the contracting parties. Reductions in the period between placing of order and delivery shall be to the benefit of GEIGER.
- (2) GEIGER is entitled to rights of offsetting and retention to the statutory extent.

## § 4 Payment & Invoicing

- (1) As a rule, payment is effected via transfer. The Supplier has stated corresponding bank details for this purpose. The right to payment via bill of exchange is reserved.
- (2) Unless otherwise agreed, all payments shall be undertaken in European currency.
- (3) The settlement of the invoice does not count as approval of the delivery or the waiver of complaint due to apparent or hidden defects.
- (4) GEIGER reserves the right, in particular in the case of partial payments, to secure these via individually-agreed bank guarantees.
- (5) Invoices may only be processed by GEIGER when these include the order number stated in the GEIGER order, as well as the details and/or documents agreed with the order. The Supplier is responsible for all consequences arising as a result of failure to meet this obligation, to the extent that he fails to prove that he is not responsible for these.
- (6) The time period for payment of the invoice commences with the receipt of an orderly, auditable invoice as per § 14 UStG (VAT Value-Added Tax Act) by GEIGER, whereby the date of receipt stamp and not the date of invoice shall be definitive. Invoices that display defects or errors do not justify falling due and may be returned by GEIGER at any time. In the latter case falling due shall not be justified until receipt of the correctly issued invoice.
- (7) In the case of incorrect or incomplete goods or services or goods and services that fail to be effected, GEIGER irrespective of its other rights, shall be entitled to retain payments of sundry claims from the commercial relationship to a reasonable extent until orderly supplementary performance, without compensation, and without loss of reductions, cash discounts and similar payment benefits.

## § 5 Delivery periods, deadlines and default

- (1) The delivery period stated in the order is binding. GEIGER reserves the right to amend the assigned delivery periods. Receipt of the goods at GEIGER or the stated shipping address is definitive for meeting of the delivery period.
- (2) Early deliveries shall only be accepted following prior agreement with GEIGER. Without prior agreement GEIGER reserves the right to refuse acceptance of the delivery and to return this at the cost and risk of the Supplier.
- (3) The Supplier is obliged to inform GEIGER promptly, in written form, as soon as circumstances occur or become apparent that result in an inability to maintain the agreed delivery period. GEIGER reserves the right to make alternative plans to ensure timely cover for cases where deadline difficulties arise as a result of delay.
- (4) Where the agreed delivery or performance period is exceeded GEIGER may withdraw from the contract and procure replacement elsewhere with the lapsing of a reasonable period of respite that it has set. Moreover, GEIGER reserves the right to claim compensation for direct and/or indirect loss incurred as a result of the delay.
- (5) In the case of delayed delivery GEIGER has the right to demand a contractual penalty to the amount of 1 % per

week commenced, to a maximum of 5 % of the total order value (final invoice amount excluding VAT).

The right to pursue further claims is reserved.

## **§ 6 Packaging**

- (1) Packaging may only be invoiced following prior agreement in text form.
- (2) GEIGER reserves the right to return invoiced packaging that is still useable, charging it against the amount invoiced.
- (3) Returnable packaging is to be clearly labelled as such and the quantity stated in the accompanying documents. The pallets used for transport must be in faultless condition.
- (4) The goods are to be packed in such a manner as to avoid transportation damage.
- (5) The obligation of the Supplier to take back packaging is based upon the statutory conditions.

## **§ 7 Acceptance of goods, transfer of risk, property rights**

- (1) Occurrences of force majeure and disruption of operations, regardless of type and cause, that render acceptance of the goods by GEIGER difficult or impossible, as well as unplannable changes in quantity occurring at GEIGER, give it the right to extend the acceptance periods or to withdraw from the supply contract on the basis of written declarations. In the event of withdrawal GEIGER shall reimburse the Supplier for all additional costs verifiably incurred up to the point of withdrawal.
- (2) Shipping shall be at the risk of the Supplier. The risk of deterioration, including accidental loss, remains with the Supplier until delivery to the shipping address or place of use stated by GEIGER, unless otherwise agreed in individual cases – as per Incoterms 2010 clause D.
- (3) In the case of delivery with installation or assembly the risk shall be transferred to GEIGER with successful completion, which is to be documented via acceptance certificate.
- (4) Where the Supplier is obliged to provide material samples, inspection sheets, quality documents or other contractually agreed documents, the completeness of the delivery and performance shall also be dependent upon receipt of these documents by GEIGER.
- (5) In the case of delivery of goods subject to retention of title GEIGER is entitled to sell on the goods in the scope of orderly business transactions. GEIGER shall become owner at the latest with payment of the complete payment amount.

## **§ 8 Guarantee, notification of material and legal defects**

- (1) The Supplier shall vouch to GEIGER that his goods and services correspond to the acknowledged codes of practice and the contractually-agreed properties, standards and safety, industrial health and safety, accident prevention and other regulations, that they possess the contractually-assured characteristics and are free from defects. Respective statutory regulations also apply.
- (2) The statutory guarantee period applies for all goods and services.

- (3) Notification of apparent defects shall be deemed to have been satisfied where GEIGER provides notification of the defect without delay, in other words as soon as possible in the orderly course of business.

Necessary notifications of hidden defects shall be deemed to have been satisfied where GEIGER provides notification of these following discovery, at the beginning of or during the processing operation.

- (4) In the case of orderly notification of defects GEIGER may apply the following rights, depending on requirement, in the event of defective goods or services:

- a) Reduction of the purchase price in the case of utilisation of the goods or acceptance of the defective performance.
- b) Faultless replacement delivery or repeat performance within a reasonable period, including free return of the goods notified by the Supplier. In the case of replacement or repeat supplementary performance shall be deemed to have failed where the material defect has not yet been rectified after the first attempt at supplementary performance.

Should this prove impossible, GEIGER shall be entitled to withdraw from the contract, procure alternative replacement and apply claims for compensation.

In the event of acceptance of the defective delivery GEIGER shall not be obliged to waive rights of guarantee.

- (5) If the immediate rectification of a defect is necessary for the avoidance of a greater disadvantage, then GEIGER shall be entitled to rectify the defect itself or have the defect rectified, at the cost of the Supplier. The Liability of the Supplier in the case of rectification of defect comprises all loss caused by the defect.
- (6) The statutory guarantee period for the newly provided goods or services of the Supplier commences with the supplementary performance of provision of the goods or services.

## **§ 9 Liability and other claims**

- (1) The Supplier shall be liable for all personal, material and consequential loss caused by him, in the scope of the statutory conditions.
- (2) To the extent that the Supplier is responsible for this loss, he shall be obliged to release GEIGER from claims of third parties for compensation for loss.
- (3) If GEIGER is obliged to initiate a recall campaign with third parties as a result of a defect in a product supplied by the Supplier, then the Supplier shall bear all costs associated with the recall campaign.
- (4) If GEIGER is subject to claims due to non-negotiable liability to third parties regardless of blame, then the Supplier shall intercede on behalf of GEIGER to this extent and release GEIGER, at first request, from such claims that he would be directly liable for.  
For the internal settlement between GEIGER and Supplier the principles of § 254 BGB (German Civil Code) shall apply accordingly. This shall also apply in the case of direct claims of the Supplier.
- (5) The Supplier shall take out corresponding third-party liability insurance cover and provide evidence of this to GEIGER on request.

## **§ 10 Copyright, rights of inventor, trademark rights (of third parties)**

- (1) The Supplier shall ensure that no rights of third parties are infringed with regard to his delivery.
- (2) Should claims be made against GEIGER in this respect, then the Supplier shall be obliged to release GEIGER from these claims.
- (3) The obligation to release on the part of the Supplier refers to all loss and costs necessarily incurred by GEIGER as a result of or relating to claims of a third party.

## **§ 11 Drawings, models, technical documents, manufacturing equipment, supplies, confidentiality**

- (1) The Supplier is obliged to treat all illustrations, drawings, calculations, templates, patterns and know-how as well as other documents and information with the strictest confidentiality and to return these following completion of the job order, without first being requested to do so. They may not be passed on to unauthorised third parties or otherwise made accessible. Copying of such items is only permissible to the extent that this is required for operational reasons, and where copyright permits.
- (2) The duty of the Supplier to maintain confidentiality also covers personal details.
- (3) The duty to maintain confidentiality shall also apply following the completion or failure of the contract; it lapses if and when the manufacturing knowledge contained within the illustrations, plans, calculations and other documents becomes common knowledge. Upstream suppliers are to be obligated accordingly.
- (4) To the extent that GEIGER supplies and/or makes available materials, these shall remain the property of GEIGER. The processing or transformation of the goods by the supplier shall be performed the behalf of GEIGER at all times. If the materials are blended with other objects that do not belong to GEIGER, then it shall acquire co-ownership of the new object to the proportion of the value of the objects to the other processed objects at the time of their processing.
- (5) The Supplier may only use the commercial relationship of the contracting parties for advertising purposes with the prior, written agreement of GEIGER. The Supplier commits himself to refrain from using the company name or the trademark of GEIGER without prior, written agreement.
- (6) The obligation to maintain confidentiality and refrain from utilising the information and documents made available shall lapse where it can be proven to have been received by the Supplier prior to notification or was publically known or accessible. The burden of proof is upon the Supplier.

## **§ 12 Hazardous substances**

If the subject of the contract is a material or preparation that has hazardous qualities as per the Ordinance on Hazardous Substances or if these hazardous qualities arise on handling, then, prior to bringing these into circulation, the Supplier shall assess these in accordance with the respective terms of the Ordinance on Hazardous Substances valid at the time of delivery, as well as packaging and

labelling them accordingly. ^

During initial sampling and with first series delivery respectively, a current safety data sheet, issued with a date, in German and English languages is to be sent, including information regarding place of use and purpose of use.

The safety data sheet must be sent again in the event of any change in the material / the preparation as well as any reworking of the safety data sheet by the Supplier, at the latest every 3 years.

Should any particular handling requirements exist, GEIGER is to be informed of this separately in writing and advised in the utilisation of the material/ the preparation, taking into consideration the local prerequisites at GEIGER. The terms, in particular the obligations of the Supplier as per the Ordinance on Hazardous Substances in its respective version valid at the time of delivery, remain unaffected.

## **§ 13 Assignment**

The Supplier is not entitled to assign its claims from the contractual relationship to third parties.

## **§ 14 Code of conduct for suppliers**

- (1) The Supplier is obliged to observe the laws of the respectively-applicable legal systems. In particular, he shall not actively or passively, directly or indirectly participate in any form of bribery, breach of the fundamental rights of his employees or child labour. Moreover, he shall assume responsibility for the health and safety of his employees in the workplace, observe environmental protection laws and promote and demand the observance of this code of conduct amongst his suppliers to the best of his ability.
- (2) Should the Supplier culpably infringe these obligations, then GEIGER shall be entitled to withdraw from the contract or cancel the contract, irrespective of any further compensatory claims. Should it prove possible to rectify the breach of obligation, this right may only be exercised following the unsuccessful passing of a suitable period of grace to rectify this breach of obligation.

**Geiger Fertigungstechnologie GmbH, August 2018**