

Company:	
Primary contacts: (telephone/fax/email)	

The purpose of this information is to provide us with an initial impression of your quality capabilities and the QA measures that are planned at your place of business in regard to the requested article numbers. The information is an integral part of your quote and must be submitted to us together with your quote. Please notify us in writing if there are any changes to the information provided here after the order has been placed. You are requested to attach additional sheets if the space provided here is not sufficient. Delete items that do not apply to you.

Thank you for your cooperation.

1	Company information	
1.1	Primary contacts - Chief Executive Officer - Chief Commercial Officer - Chief Technical Officer - Head of Production - Quality Assurance - Engineering - Sales Department	
1.2	Industry Representative/Sales Force - Primary contacts (tel./fax/email) - Business hours - Order acceptance	
1.3	Size of workforce (total) of which - Production - Quality Assurance - Toolmaking - Engineering - Assembly/Service	
1.4	Company turnover - with Geiger Fertigungstechnologie - in the automotive industry	
1.5	Certification level of your QA system (e.g. DIN ISO 9001, VDA 6.1)	

1.6	<p>Is your company certified? (please attach the certificate) If not, do you plan to obtain certification (by when, from whom)?</p>	
1.7	<p>Which audits have been conducted in your company by automotive manufacturers or suppliers according to VDA 6.1? (incl. findings)?</p>	
1.8	<p>Which customers do you supply in the automotive or automotive supply industries? Who are your other important customers?</p>	
1.9	<p>Please provide a brief assessment of your development capacities</p>	
1.10	<p>Product range/sector</p>	
1.11	<p>Production programme (from/to) Batch sizes: Unit numbers/month: Weight: Precision of parts: Size: Parts subject to mandatory documentation requirements</p>	yes/no
1.12	<p>Please state your production capacities (e.g. machinery)</p>	
1.13	<p>Please provide a list of your measuring and testing facilities (use an additional sheet as necessary).</p>	
1.14	<p>List your manufacturing equipment, e.g.: - Engineering - Machinery (toolmaking, appliance engineering)</p>	
2	<p>Article-specific information</p>	

2.1	Are there uncertainties/outstanding points in regard to the enquiry documents? If so, what are they?	
2.2	How much time do you require a) to prepare quotes? b) to present samples? c) until the start of series production?	
2.3	In which plant will the product be manufactured?	
2.4	In which currency can you prepare quotes?	
2.5	Do you plan to outsource work stages to external providers? If so, what are they?	
2.6	How will the internal and external handling, as well as logistics, be organised? Inner packaging, outer packaging, transport containers?	
2.7	Where will the necessary tools be manufactured?	
2.8	Which quality assurance measures do you plan to implement for the first sampling and start of series phase?	

2.9	Which quality assurance measures do you plan to implement for series production?	
2.10	Which characteristics should be included in the test plan?	
2.11	Are 100% tests necessary? If so, what are they?	
2.12	Is your outgoing goods inspection so thorough that Geiger does not need to conduct an incoming goods inspection?	
2.13	Do you anticipate problems or critical issues in manufacturing this product in the planned quantity?	
2.14	Where and in which form do you see room for improvement?	

3	Cost breakdown	
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<i>Manufacturing costs</i>	
Material costs:	
Production costs:	
Overhead costs:	

<i>Development costs</i>	
Sampling costs:	
Possible costs for preliminary tools:	

Material costs/100 kg:	
Gross weight (kg):	
Net weight (kg):	

Tool costs (series):	
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Date: _____

Company Stamp and Signature: _____